

**HGMLS - LAND - Input Form – Required Fields in Yellow.**

**Agent Tab**

**Listing Agent Information**

[Find an Agent](#)  
 Listing Agent ID  [Refresh](#)

Name:  Office Name:   
 Email:  Office ID:   
 Direct Phone:  Office Phone:

**Co-Listing Agent Information**

[Find a Co-Listing Agent](#)  
 Co-Listing Agent ID  [Refresh](#)

Name:  Office Name:   
 Email:  Office ID:   
 Direct Phone:  Office Phone:

**Showing and Compensation Information**

**Access**  
 Broker  
 Combo Lockbox  
 Courtesy Key Avail  
 Key At Listing Broker  
 Occupant  
 Sentri Lock Box  
 Supra Lock Box  
 Use the Showing Assist icon for appointments

**Appointment Phone**   
**Appointment Phone 2**   
**Showing Instructions**

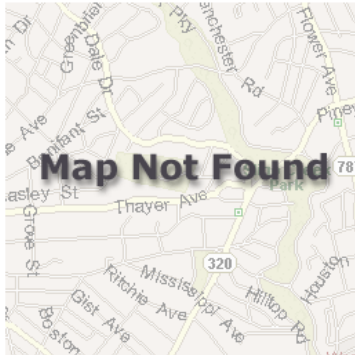
**Seller/Sub Agent Comp**  **Buyer Agent Comp**   
**Broker Agent Comp**  **Negotiate Through**   
**Agreement Type**  **Office Ext for Agent**

**Internet Information**

**Publish to Internet**  Yes  No  
**Show Address**  Yes  No  
**Publish to Realtor.com**  Yes  No  
**Publish to LoHud.com**  Yes  No  
**Show AVM on VOW**  No  Yes  
**Show Comments VOW**  No  Yes

**General Tab**

**Address**



**County**   
**City/Town**   
**Village**   
**Street #**  **Street Dir**   
**Street # Mod**   
**Tax ID**   
**Owner Name**   
**Post Office**   
**Street Name**   
**Zip Code**   
**Hamlet**   
**Street Suffix**   
**Zip Code+4**  **State**

Latitude  Longitude  To set the latitude and longitude, click "Set Lat/Long". On the map click where the property is located, adjust the blue pin, then click Done.  
[Update Map](#)  
[Get Lat/Long from address](#) [Set Lat/Long](#)  
[Choose Google Street View](#)

**Listing Information**

**List Price**  **REO/Bank Owned**   
**List Date**  **Expiration Date**

**Property Info**

**Year Built**  **Year Built Description**  **Street Type**   
**Subdivision/Development**  **Water Access**  **Adult 55 Community**  **Extra Land**  **Lease Available**  **Board of Health**   
**HERS Index Score**  **PUD**  **Est Building SqFt**  **SqFt Source**  **Lot Size**  **LtSz SQFT/Acres**   
**Documents Available**  
 Aerial Photo  
 Appraisal  
 Building Plans  
 Deed Restrictions Documents  
 Engineering Report  
 Filed Map  
 Perc Test  
 Potable Water Test  
 Radon Test  
 Siteplan  
 Subdivision Plan  
 Survey  
 Topography Map  
 Traffic Study  
**Sub Property Type**   
 1 Family Dwelling  
 2-4 Family Dwelling  
 5 or More Family Dwelling  
 Agricultural- Active  
 Agricultural- Nonactive  
 Commercial  
 Equestrian  
 Farm Agricultural  
 Farm Con/Ag/Horse 7-10-10 Rule  
 Farm Crops  
 Industrial  
 Multiple Lots/Subdivision  
 Recreational  
**Topography**  
 Fill Needed  
 Hilly  
 Level  
 Rolling  
 Scenic View  
 Steep  
**Road Front Description**  
 County  
 Interstate  
 Municipal  
 None  
 Private  
 See Remarks  
 State  
**Soil Type**  
 Clay  
 Gravel  
 Loam  
 Muck  
 See Remarks  
 Unknown  
**Buildings On Property**  
 Barn(s)  
 Garage(s)  
 House(s)  
 Out Building(s)  
 Shed(s)  
 Stable(s)

**General Tab Continued**

**Location Description**

- Commercial
- Industrial
- Municipal
- Residential
- Rural
- Subdivision

**Restrictions**

- Agricultural District
- Association Restrictions
- Building Restrictions
- Deed Restrictions
- Dot Approval Required
- Easements
- Forestry District
- Health Department Approval Required
- Mineral Rights
- Subdivision Restrictions
- Waterfront Restrictions
- Wet Lands Restrictions

**Lot Description**

- Corner Lot
- Easement
- Historic District
- Level
- Partly Wooded
- Possible Sub Division
- Restrictions
- Sloping
- Stone/Brick Wall
- Wooded

**Development Status**

- Building Moratorium
- Building Permit Obtained
- Cleared
- Crops Planted
- DEP Approval
- Feasibility Study Completed
- Finished Lot
- Partial Improvements
- Permit Ap Pending
- Permit Approval
- Planned Unit Development
- Plat Filed
- Raw Land
- Rezon Ap Pending
- Rough Grading
- SEQR Completed
- SEQR Pending
- Sewer Moratorium
- Site PL Aprv
- Site PL Pending
- Subd Ap Aprv
- Subd Ap Pending
- Will Divide

**Features**

- Additional Land Available
- Boundaries Marked
- Cleared
- Corner
- Curbs
- Fenced
- Horses
- Indoor Arena
- Lowland
- Outdoor Arena
- Paddocks/Fenced
- Pasture
- Regular
- Riding Tack
- Scenic View
- Secluded
- Sidewalks
- Tillable
- Timber Value
- Upland
- Water View
- Waterfront
- Woods

**School Info**

**School District**

**Jr. High**

**High School**

**Elementary School**

Please select an Elementary school by clicking on an entry in the list of available elementary schools, even when only one option is available in the list.

Multiple schools can be selected by holding the Ctrl key.

**Financial Information**

**Possible Financing**

- 1031 Exchange
- Assumable
- Cash Only
- Contract Sale
- None
- Owner Will Take Back 1st
- Owner Will Take Back 2nd
- Private Financing
- Other/See Remarks

**Additional Fee**

**Addition Fee Desc**

**Addition Fee Amount**

**Addition Fee Freq**

**Tax Assessment**

**Estimated Tax**

**Tax Year**

**Tax Source**

**Tax Includes**

- Sewer
- Trash
- Water

**Modifications/ Exclusions**

- M1 Buyer Exclusions
- M2 Agent Exclusions
- M3 IAW Compensation If and When
- M4 Commission Modification
- M6 Disclosure of Ownership Interest
- M7 Insufficiency of Funds
- M7A Litigation Policy
- M7B Litigation Policy
- M8 Short Sale Notification
- M9 Owner's Right to Modify Compensation
- None

## Utilities Tab

Utilities		
<b>Utilities On Abutting Site</b> <input type="checkbox"/> Cable <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> None <input type="checkbox"/> Phone <input type="checkbox"/> See Remarks <input type="checkbox"/> Septic <input type="checkbox"/> Sewer <input type="checkbox"/> Water <input type="checkbox"/> Well	<b>Available Utilities</b> <input type="checkbox"/> Cable <input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> None <input type="checkbox"/> Phone <input type="checkbox"/> See Remarks <input type="checkbox"/> Septic <input type="checkbox"/> Sewer <input type="checkbox"/> Water <input type="checkbox"/> Well	<b>Underground Utilities</b> <input type="text"/>
<b>Sewer</b> <input type="checkbox"/> Cesspool <input type="checkbox"/> Community <input type="checkbox"/> Municipal <input type="checkbox"/> None <input type="checkbox"/> Others/See Remarks <input type="checkbox"/> Septic <input type="checkbox"/> Septic Above Ground <input type="checkbox"/> Septic Approved <input type="checkbox"/> Sewer <input type="checkbox"/> Sewer Over 500 Feet <input type="checkbox"/> Sewer Within 500 Feet	<b>Water</b> <input type="checkbox"/> Community <input type="checkbox"/> Drilled Well <input type="checkbox"/> Dug Well <input type="checkbox"/> Municipal <input type="checkbox"/> Municipal Over 500 Feet <input type="checkbox"/> Municipal Within 500 Feet <input type="checkbox"/> None <input type="checkbox"/> Other/See Remarks <input type="checkbox"/> Private <input type="checkbox"/> Seasonal <input type="checkbox"/> Shared <input type="checkbox"/> Spring	<b>Garbage</b> <input type="checkbox"/> Other/See Remarks <input type="checkbox"/> Private <input type="checkbox"/> Public  <b>Electric Company</b> <input type="text"/>

## Remarks Tab

Remarks
<b>Agent Only Remarks</b> <input type="text"/> Characters Remaining: 1000 <a href="#">Check Spelling</a>
<b>Marketing/Public Remarks - may NOT contain agent or office information or website links.</b> <input type="text"/> Characters Remaining: 1000 <a href="#">Check Spelling</a>
<b>Directions</b> <input type="text"/> Characters Remaining: 250 <a href="#">Check Spelling</a>
<b>Virtual Tour Link: Must be Unbranded. Agent or office branding is not permitted.</b> <input type="text"/>